



B. P. PODDAR INSTITUTE OF MANAGEMENT AND TECHNOLOGY
PODDAR VIHAR : 137, VIP Road, Kolkata - 700 052

Ref: Bpp/Notice/Reg/^{Dy.}104817

Date: 16.09.2017

NOTICE

It is pertinent to mention that 75% attendance in each subject (theory as well as practical subjects) is compulsory. The defaulter students having attendance below 75% (10% concession will be considered for those students participated in sports/cultural and other academics/official assignments of the Institute/University) of B.Tech Ist, 2nd and 3rd year and MCA 2nd year **will be not be allowed to appear in second Class Test** (dates as per Institution Calendar).

It is compulsory for all the defaulter students to immediately report to the concerned Faculty members (mentioned below) within 22nd September 2017 and submit the undertaking form.

All the students are advised to be regular in attending their classes.

2nd, 3rd yr of B.Tech & 2nd yr of MCA

65-74% HOD
51-64% Registrar
41-50% HOD meet with guardian
<= 40 Principal with guardian

1st yr B Tech

65-74% Mentor
51-64% HOD, App. Sc. & HU
<= 50 Dy. Registrar with guardian



Dr.K. Prabakaran
Dy.Registrar

- Copy to :
1. PA to the Director and Principal
 2. Dean (Academic Affairs)
 3. All HODs /Registrar/Sections-Incharge
 4. System Cell for Web hosting
 5. All Notice Boards
 6. Office File