



**B. P. PODDAR INSTITUTE OF MANAGEMENT AND TECHNOLOGY**  
**PODDAR VIHAR : 137, VIP Road, Kolkata – 700 052**

Ref:Bpp/Notice/Dy.Reg/1106/18

Date: 10.03.2018

## **NOTICE**

The Faculty & Staff members of this Institute are hereby informed that the Institute is organizing a camp related to PF and ESI on 15<sup>th</sup> March, 2018 from 11:30 a.m on-wards in front of Account office, **for KYC update, UAN activation and rectification of mismatched documents.** The following documents are required to be carried during the camp:

**1. KYC update and UAN activation :**

Aadhar , PAN , Mobile , Bank passbook

**2. Rectification of mismatched documents :**

- i. **Date of birth/Father's name** : Birth certificate/School certificate/Passport
- ii. **Name/Surname** : Marriage certificate, Birth certificate / School certificate / Passport

Kindly Co-operate.

**Dr. K. Prabakaran**

Dy. Registrar

- Copy to
1. Principal's Office
  2. Dean (Academic Affairs)
  3. Registrar
  4. All HODs /Sections- Incharge
  5. System Cell for Web hosting
  6. All Notice Boards
  7. Office File