

For the candidates through e-Counselling (General/EWS) WBJEE/JEE MAIN 2024-25:

AT THE TIME OF PHYSICAL REPORTING / DOCUMENT VERIFICATION

1. Balance Demand Draft / Pay Order (**MICR only**) of **Rs. 95,575/- (Rupees Ninety five thousand five hundred seventy five)** only to be drawn in favour of “**B. P. PODDAR INSTITUTE OF MANAGEMENT AND TECHNOLOGY**”, (payable at Kolkata), or Online Payment (Details given below) at the time of Physical Reporting / Document Verification (Candidate opting for No up-gradation).

For Online Payment: (Only No - upgradation students: 4 sets printout)

B.P.PODDAR INSTITUTE OF MANAGEMENT AND TECHNOLOGY

Beneficiary's Name	Bank	Branch	Savings A/c. Number	IFSC Code	Br. Code
B.P.PODDAR INSTITUTE OF MANAGEMENT AND TECHNOLOGY	HDFC BANK	Kaikhali	Savings A/c. No. 50100537490822	HDFC0008364	8364

Payment link : <https://forms.eduqfix.com/bppodarolform/add>

2. Students should carry a Xerox copy of Draft / Pay order along with original draft/pay order & four (04) Xerox copies of Online Payment (as applicable).
3. Original Marksheets of Class X & XII, Admit Card of Class X / Birth Certificate, WBJEE / JEE MAIN Admit Card, WBJEE / JEE MAIN Rank Card, Original Allotment letter (with 3copies Xerox), Aadhaar Card.
4. Original Caste Certificate (for Reserved Category)
5. Original Domicile Certificate (Proforma Downloaded from WBJEEB site) to be submitted at the time of Physical Reporting / Document Verification (Link:<https://wbjeeb.in/wp-content/uploads/2023/12/Information-Bulletin-WBJEE-2024-Final211223-7-50PM.pdf>)
6. Original EWS Certificate to be submitted at the time of Physical Reporting / Document Verification. (applicable for EWS allotted candidate only)
7. Two (02) copies duly filled-up Yes / No up-gradation form (downloaded from WBJEEB site)
8. Document Verification cum Seat Acceptance Letter (applicable for 1st round Allotted Candidate)

N.B.: MUST CARRY MOBILE PHONE OF THE SAME NUMBER REGISTERED DURING APPLICATION TO RECEIVE OTP AT THE FINAL STAGE OF ADMISSION CONFIRMATION (FOR NO- UPGRADATION CANDIDATE)

For Document Verification and Admission Contact:

Admission Office : 87, Park Street, beside Park Street Police Station, Kolkata-16
Timing : 10:00 AM to 4 PM

Contact Person : Mr. Santanu Banerjee
Phone : 033 2265 7150/ 52, Mob: 9836436999
E-mail : bppimt09@gmail.com

**SAPERATE DATE WILL BE GIVEN FOR FINAL OFFICIAL
PROCEDURE AFTER ONLINE ADMISSION FOR NO
UPGRADATION STUDENTS**

**DOCUMENTS REQUIRED AT THE TIME OF ADMISSION
(WITH SELF ATTESTED AND DATE OF ALL DOCUMENTS)**

1. Three (03) sets photocopies of Marksheets of class X, XII
2. Three (03) sets photocopies of Admit Card of Class X/ Birth Certificate
3. Two (02) Recent Coloured Passport size photographs.
4. Three (03) downloaded copies of WBJEE / JEE MAIN Rank Card.
5. Two (02) photocopies of Final Allotment letter.
6. Three (03) photocopies of Aadhaar Card
7. Two (02) photocopies of Domicile Certificate
(Link: <https://wbjeeb.in/wpcontent/uploads/2023/12/Information-Bulletin-WBJEE-2024-Final211223-7-50PM.pdf>)
8. Two (02) photocopies of Caste Certificate (as applicable)
9. Two (02) photocopies of EWS Certificate (applicable for EWS allotted candidate only)
10. Document Verification cum Seat Acceptance Letter (applicable for 1st round Allotted Candidate)

All original testimonials to be produced at the time of admission