



**B.P. PODDAR INSTITUTE OF MANAGEMENT & TECHNOLOGY**  
**Poddar Vihar: 137, V.I.P. Road, Kolkata – 700 052**

Ref. No. Bpp/Notice/Dy Reg./1473/ 2021

08.10.2021

**NOTICE**

All the B.Tech lateral students are hereby notified that the library books for the 3rd semester will be issued from **Central Library (Room No.303, C-Block, 3rd Floor at Main campus)**. **Interested students are advised to collect their books on 9<sup>th</sup> September 2021 between 9.30 a.m. to 4.00 p.m.**

The following the duly filled-up documents are required to submit while collecting library books:

1. Identity card form and one passport size photograph
2. A photo copy of Aadhar Card
3. Carry Fee book / Fee paid Receipt
4. Library Membership form
5. Two copies of passport size photograph for library card.

The student may also authorize someone to collect the library books (submit authorization letter and photocopy of any Govt. Id proof of the authorized person) or may collect the books later during all working days between 9.30 a.m. To 4.00 p.m. with prior intimation to the library by email (pallab\_bhaumik@yahoo.com).

Sd/-

**Dr. K. Prabakaran**  
Dy. Registrar